

Tendering Procedure.

It will be a two stage tendering. The technical tenders and financial/commercial tenders will have to be submitted AS PER E -TENDERING PROCEDURE.

The Technical Bids should contained detail information on the following: -

- Nature of Ownership.
- Composition of the Firm.
- Bankers Name & Address.
- GST No.
- PAN/TAN No.
- Tax clearance.
- Whether Manufacturer/Sole Selling Agent/Distributor/Authorized Dealer.
- Experience in line.
- Capability/Capacity to service the requirement.
- Details of relevant infrastructure.
- Arrangements of after sale service.
- List of Clients.
- Quality Assurance/Monitoring system followed.

Certificates where needed should be attached duly attested.

Financial/Commercial Bids.

Financial Bid should contain the price quoted per unit. The following information should be clearly given in the Financial Bid:-

- Price per Unit.
- Place of Delivery.
- Status of Taxation/Duties etc.
- Lead time/Delivery Period.

- Packing & forwarding.
- Mode of Transportation.
- Payment condition.
- Warranty/Guarantee.
- Validity of Offer.
- Acceptance of Terms of N.I.T.
- Details of Earnest money attached.

Financial Bids will be opened only of those tenderers, who qualify and are found suitable during the processing of Technical Bids.

TERMS AND CONDITIONS

1. Short Term e-Tender are invited for the supply of the items listed from 1 to 7 for the department through the e-tendering process of Govt. of Punjab. For additional details such as items specifications, important dates etc visit the website: <http://eproc.punjab.gov.in> Tender form, specifications, terms and condition can be obtained from this website on payment of Rs. 1000/- (online payment) as per e-tendering procedure.
2. Tender shall be accepted only from manufacturers/authorized dealers. In case the offer is for ISI marked, an attested copy of the ISI License which is valid on the date of offer must accompany the offer.
3. The tenderer must submit the authorization letter from the Principal Manufactures. The Principal Manufactures Can authorize only one authorized dealers for one item and must quote the tender number in his authorization letter .
4. The tender will be in double bid system i.e. Technical/Pre-qualification Bids and Financial/Commercial Bids .The Technical Bid should contain comprehensive technical details of the item (Brochure/Catalogue), profile of the manufacturer/supplier, main current clients, experience, tentative delivery period. Financial/Commercial Bids should contain the price (inclusive GST), terms and conditions. Technical Bids would be opened first and Commercial Bids will be opened subsequently of only those tenders who qualify in the Technical Bids. Incomplete/conditional Tenders not received as per e-tendering procedure will be out rightly rejected.
5. Firms/ manufacturer should have annual turnover of minimum 5 crore each during last three previous years. In support thereof authenticated copies of Income Tax Returns along with Balance Sheets of Annual Turnover of last 3 financial years duly certified by Chartered accountant. Copy of GSTIN must be attached.
6. The bidder must enclose attested copies/proof of consisting, Pan Card, TAN No., Service Tax No., GST, EPF, Registration/Authorization of the firm etc.
7. The bidder firm should not be black listed/debarred by any department/ organization (Affidavit attached with tender)
8. The Short Term e-tender should be submitted online till 19-01-2023 upto 5:00 pm and the same will be opened on 20-01-2023 at 11:00 am.
9. The e-tender must be accompanied with earnest money amounting Rs. 20,000/- (Rs. Twenty Thousand Only) (online payment) as per e-tendering procedure.

10. Tenderers are also required to submit a hard copy of the technical bids of this tender on or before the closing date 19-01-2023, upto 5:00 pm at the Directorate, Animal Husbandry, Punjab , Livestock Complex, Sector-68, SAS Nagar. Each and every page of the Terms and Conditions and tender form should be duly signed by the tenderer.
11. The Director, Animal Husbandry, Punjab, SAS Nagar reserves the right to accept or reject one or all offers/tenders and holds the discretion to increase/decrease the quantity of any or all the items.
12. Samples of items (where required as per specification) should be submitted to the Office of Punjab Veterinary Vaccine Institute, Ludhaiana before closing date of tender 19-01-2023 upto 5:00 pm and sample receipt certificate should be enclosed along with tender documents. Otherwise tender will be rejected straightway.
13. Successful tenderers will have to submit a Security deposit of 10 % (only FDR will be accepted valid upto completion of the Guarantee/ warranty) of the ordered value within the stipulated period of time after issuance of orders.
14. For participating in the above e-tender, the contractors shall have to get themselves registered with <http://eproc.punjab.gov.in>. and get user ID & password. Bidders who have not registered with e-procurement portal need to get registered by paying the requisite registration fee for e-tender participation and obtain Class 3 Digital Signature Certificate (DSC) which are mandatory to participate in the e-tendering process. For any clarification/difficulty regarding e-tendering Process please contact on helpdesk at Punjab State e Governance Society, Plot No. D-241, Industrial Area, Phase 8, Sector 74, Mohali , Phone No. 0172-2970263 & 0172-2970284. E-mail: eproc@punjab.gov.in and niceproc.punjab@gmail.com
15. Bidders are also required to pay tender processing charges of Rs. 2,360/- or an estimated amount as per tender which are to be deposited. (This tender processing fee/charges are other than the firm registration amount for Digital Signature Certificate DSC).
16. E-Tender details can also be obtained from the Departmental website www.husbandrypunjab.org.
17. Rates should be quoted in Indian Rupees only, FOR anywhere in Punjab/Chandigarh.
18. All applicable taxes should be included in the quote.
19. Brochure/leaflets/catalogues for equipments/ items should be submitted alongwith tender.
20. Trouble free performance of the equipment for a minimum period of five years from date of commissioning should be guaranteed . Any defect intimated should be attended to and rectified within 7 days of receipt of such communication within guarantee period otherwise failure to address the complaint within 7 days, a penalty of 1% of the cost of the equipment will be charged The guarantee shall include cost of spares and labour. All cost incurred during guarantee / warranty will be borne by the supplier.
21. After the completion of guarantee / warranty period comprehensive AMC should be quoted separately for next five years in the financial bid.
22. If any bidder gives wrong statement or deviates from any condition, his/her Security Deposit will be forfeited and action will be taken against the concerned bidder. Any bidder supplying any wrong information in the intentions to cheat/commit fraud will be liable for penal action and also liable for blacklisting.
23. The Drugs and Cosmetics Act, 1940, if applicable in this tender, the condition of this act must be followed by the firm.
24. The supplier should give an undertaking that they will be responsible to carry out the preventive maintenance and to repair the equipment during guarantee and post guarantee period.

- 25 Full details of after sale service offered during the post guarantee period should be furnished along with tender specified.
- 26 Information of actual users of the equipment in India supported with evidences and performances should be furnished along with tender.
- 27 If required the working of the equipment must be demonstrated in any place to be specified by the supplier.
- 28 The supplier shall train to the satisfaction of the purchaser one or two technicians at site/ factory for operating, servicing and undertaking minor repairs without extra cost.
- 29 The security deposited by firms will be released after the Guarantee/ warranty period is over of the machinery/ equipment. For other material security deposited by firms will be released after obtaining the NOC from consignee.
- 30 Public Procurement (Preference to make in Punjab) Order 2019 and Public Procurement (Preference to Make in India) Order 2017, will be applicable on this tender, if any bidder found himself fit under this order then Bidder have to submit an affidavit as per provision of mentioned orders.
- 31 Order of Punjab Government regarding relaxation to Start ups will be applicable on this tender.

Detailed Specification for Short Term e-tender notice no. 3/2022-23

(1) Polypropylene vaccine bottles capacity 300ml. along with suitable rubber corks and aluminium seals ----- 2,00,000 Nos.

- 01 CAPACITY:-Polypropylene Vaccine Bottles should be in rectangular shape having 250ml. filling capacity and 300ml. overflowing capacity. The weight of bottle should be approximately 30gm. (± 2.0 gm.). The level mark at 250ml. should be embossed in the body of bottle itself.
- 02 MATERIAL:-Rectangular bottle (Polypropylene) should be made from copolymer polypropylene medical grade material (Virgin plastic material) which must be surface neutral for parental use.
- 03 TRANSPARENCY:- P.P. bottles should be sufficiently transparent for the contents to be adequately inspected.
- 04 STERILIZABILITY:- P.P. bottles should withstand autoclaving at 121⁰C/15 Lb. Pressure for 30 minutes without change in shape, structure, colour, transparency cracking, thickness or any other deterioration.
- 05 P.P. bottles must be made from Virgin material only and should be clear without any extra dark dots on inner and outer surface or in a body material.
- 06 Neck of the bottles must withstand the pressure of sealing machine during sealing.
- 07 Inner surface of the bottle must be even and should drain the water completely when inverted.

- 08 Rubber Corks for bottles should be made of butyl rubber only and these should withstand autoclaving and repeated pricks of needle of No. 16 gauge and should not leak.
- 09 Cork size should be 20mm outer diameter with 3.5 to 4mm collar thickness. Inner mouth thickness and size should be according to bottle mouth for firm grip.
- 10 Rubber corks should be of colour other than black.
- 11 Aluminium seals should be according to bottle mouth and rubber corks for firm grip.
- 12 Minimum weight of each aluminium seal should be 400mg. (± 10 mgms.)
- 13 In case the offer is accepted the party will have to emboss/print the bottles as per our requirement.
- 14 Bottles should be packed in 20-50 Nos. in polypropylene bags of good quality and placed in corrugated box.

Note: Packing of Aluminium Seals and rubber corks should be according to the packing quantity having 1000 Nos. of each bag/carton of 300ml. P.P. bottles & ten samples of Polypropylene vaccine bottles as per specifications.

Sample:- The firm should submit 10 samples of P.P. bottles along with Aluminium seals and rubber corks to the office of Deputy Director, Animal Husbandry, Veterinary Vaccine Institute , Ludhiana before closing date of tender and sample receipt certificate should be enclosed with tender documents. Otherwise tender will be rejected straightway.

- | | | |
|-----|---|---------------------|
| (2) | Peptone Powder :- (Bacteriological use) ---- | 700X500gm. |
| | Hi-Media, Oxoid, BD Biosciences, Warkem Biotech. | |
| (3) | Beef Extract Powder :- (Bacteriological use) ---- | 350X500gm. |
| | Hi-Media, Oxoid, BD Biosciences, Warkem Biotech. | |
| (4) | Sodium Chloride :- | 300 X500 gm |
| | Hi-Media, Oxoid, BD Biosciences, Warkem Biotech. | |
| (5) | Potassium Aluminium Sulphate:- Bacteriological use) ---- | 550X500gm. |
| | Hi-Media, Sigma, Sisco, Thomas Baker | |
| (6) | Formaldehyde Solution 27-41% W/V (LR) :- | 90X5 Ltrs. |
| | Sigma, Hi Media, Thomas Baker, Sisco | |
| (7) | Methanol :- | 30X2.5 Ltrs. |
| | Sigma, Hi Media, Thomas Baker, Sisco | |

Annexure -1

1	Name of the Department :	Department of Animal Husbandry, Punjab
2	Name of the office	Director, Animal Husbandry, Punjab, S.A.S. Nagar
3	Name and designation of Nodal Officer	Dr. Parampal Singh, Veterinary Officer
4	Contact No. Of Nodal Officer	82849-11937
5	Email id of the office	dahpunjab@gmail.com
6	Website of the department/ office	www.husbandrypunjab.org
7	Tender No.	Short Term e tender notice no. 3/2022-23
8	Name of the Work/ Notice/ Tender	Purchase of items -Polypropylene Vaccine Bottles (2.00 Lakh nos.), Peptone powder (700 X500gm) Beef Extract (350 X500gm), Sodium Chloride (300 X500gm), Pottassium Aluminium Sulphate (550 X500gm), Formaldehyde Solution (90 X5ltr), Methanol (30 X2.5ltr)
9	Opening Date of Tender	20-01-2023 11:00 AM
10	Closing Date of Bid submission	19-01-2023 05:00 PM
11	Amount of EMD (in Rs.)	20,000/-
12	Remarks (eg: Excluded Newspapers)	For details log onto :https://eproc.punjab.gov.in & www.husbandrypunjab.org NOTE : Any Corrigendum (S) to the Tender Notice Shall be published on the above websites only

(Dr. Ram Pal Mittal)
Director Animal Husbandry,
Punjab.